



Effective Date: 1-9-24

Employment with: We Will Go

Job: Afterschool Tutor

Location of WWG Office: 809 N. Farish St. Jackson, MS 39202

Amount to be paid: \$14 an hour

Term: January 9, 2024 – May 10, 2024

Retirement: Not eligible for retirement program.

Paid Time Off: Not eligible for paid time off.

Direct Supervisors: Bethany Faight, Lisha Badea

Board: WWG has an executive board that votes, advises, and makes decisions concerning bylaws, employees, policies, and direction of ministry.

Tutor Duties:

- Promoting fair play & mentoring students
- Lead a group of 12-15 students throughout afterschool rotations
- Facilitating activities with students and volunteer teams
- Assist in Reading and Bible Lessons from provided curriculum
- Resolving student and team issues
- Report any behavioral concerns to your supervisors
- Other essential duties may be assigned as needed

Tutor Skills and Qualifications:

- Excellent communication skills to convey procedures to all students & volunteers
- Leadership skills to guide and motivate students
- Interpersonal skills to build positive relationships with students under their care
- Confidence in leading a team of 12-15 students alongside volunteers and staff
- Being assertive and professional
- The ability to share your faith with students and mission teams

Official Holidays:

1. New Year's Day
2. Memorial Day
3. July 4th
4. Labor Day
5. Thanksgiving Day

We are neighbors willing to engage our community with the love of Christ

6. Day after Thanksgiving
7. Good Friday
8. Christmas Eve
9. Christmas Day

When a holiday falls on a Saturday, it is usually observed on the preceding Friday. When the holiday falls on a Sunday, it is usually observed on the following Monday.

Behavior: As a Christian organization, we expect all staff members to carry themselves in a way that honors Christ. We also expect all staff to recognize that as an employee of WWG, you represent our organization in the community. An employee's personal actions or behaviors should never jeopardize the image of We Will Go as a Christian organization. If an employee ever acted in a way that jeopardized the image of WWG to our partners, volunteers, or community members, disciplinary action will be taken.

Beliefs: We Will Go is a non-denominational Christian non-profit organization. WWG aids in three focal areas of Education, Essential Foods, and Engagement. Our mission is that we are neighbors willing to engage our community with the love of Christ.

President & CEO Signature: _____ **Date:** _____

Supervisor Signature: _____ **Date:** _____

Employee Signature: _____ **Date:** _____